

Government of Nepal

Ministry of Energy, Water Resources and Irrigation

**Water Resources Research and Development Centre (WRRDC)**

Pulchowk, Lalitpur

**Application Form**

Please attach passport size photograph

**Applied position**:

|  |  |
| --- | --- |
|  | Project/Thesis intern |
|  |  |
|  | Researcher |

**Personal Details**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (In Devanagari): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Sex: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Citizenship Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Date and Place of Issue: \_\_\_\_\_\_\_\_\_\_\_

Permanent Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Academic Qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Level** | **Name and Address of Institution** | **Subject** | **Marks in Percentage/GPA** | **Year** |
| Bachelor's |  |  |  |  |
| Master's |  |  |  |  |
| Other |  |  |  |  |

**Professional Experiences (if any)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Name and Address of the**  **Institution** | **Duration of work** | |
| **From** | **To** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Publication (if any)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Research Interest**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*I, the undersigned certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications and my experiences. I understand that any wilful misstatement described herein may lead to my disqualification for the position/purpose of this application. All the rights regarding the decision on the application or the selection of aforementioned position will be remained with WRRDC.*

Signature: Date:

Name:

**Documents to be submitted:**

**For the case of Project/Thesis interns**

1. Cover Letter addressed to the Executive Director of WRRDC
2. Application Form
3. Photocopy of Citizenship
4. Photocopy of Transcript and Character Certificate of Bachelor’s degree
5. Photocopy of mark-sheet/result of semester exam of Master’s degree (first year second semester)
6. Curriculum Vitae
7. Recommendation letter from the University/Institute/College in the format issued by WRRDC
8. Thesis Proposal with intended outcomes and methodology/work plan for the research topic approved by perspective supervisor from concerned University/Institute/College.
9. Approval letter from the concerned Department in the case of personnel who is pursing Master’s degree in the University/Institute/College without having study leave.

**For the case of Researchers**

1. Cover Letter addressed to the Executive Director of WRRDC
2. Application Form
3. Photocopy of Citizenship
4. Photocopy of Transcript and Character Certificate of Bachelor’s degree
5. Photocopy of Transcript and Character Certificate of Master’s degree
6. Photocopy of Transcript and Character Certificate of higher degree (if any)
7. Curriculum Vitae
8. Professor’s recommendation letter from the University/Institute/College where he/she obtained Master’s or higher degree
9. Research Proposal with intended outcomes and methodology/work plan for the research topic provided by WRRDC
10. Eligibility criteria – At least two years’ experience of research work in water resources sector and completion of at least two research works. Evidences shall be submitted during application.
11. Research topic for Researchers

* Climate Change Impact Assessment in Nepali Rivers.
* Determination of Critical Rainfall threshold for triggering the landslides in Nepal Himalaya.
* Any other water resources-related topic\*

**Other Note:**

Facility services are provided to project/thesis Interns and Researchers as per approved Directive regarding program of mobilizing Project/Thesis interns and Researchers in water resources sector.

**Selection Criteria for project/thesis interns**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N.** | **Criteria** | **Description** | **Allocated Marks** |
| **1. Academic Qualification (Total 50 Marks)** | | | |
| a | Bachelor Degree  (Total 20 Marks) | First Division | 20 Marks |
| Second Division | 15 Marks |
| Third Division | 10 Marks |
| b | mark-sheet/result of semester exam of Master’s degree (first year second semester)  (Total 30 Marks) | First Division | 30 Marks |
| Second Division | 25 Marks |
| Third Division | 20 Marks |
| **2.** **Proposal (Total 50 Marks)** | | | |
| a | Concept and Problem Statement in text | Excellent  Good  Average | 10 Marks  7.5 Marks  5 Marks |
| b | Methodology in text | Excellent  Good  Average | 20 Marks  15 Marks  10 Marks |
| c | Presentation of proposal (oral) | Excellent  Good  Average | 20 Marks  15 Marks  10 Marks |

*\*Amended in the second notice*

**Selection Criteria for Researchers**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N.** | **Criteria** | **Description** | **Allocated Marks** |
| **1. Academic Qualification (Total 20 Marks)** | | | |
| a | Ph.D. Degree |  | 20 Marks |
| b | Master Degree |  | 15 Marks |
| **2. Experience in related research works (Total 10 Marks)** | | | |
| a | More than 5 years |  | 10 Marks |
| b | 3-5 years |  | 8 Marks |
| c | Less than 3 years |  | 5 Marks |
| **3. Research works in numbers** | | | |
| a | More than 5 numbers |  | 20 Marks |
| b | 3-5 numbers |  | 15 Marks |
| c | Less than 3 numbers |  | 10 Marks |
| **4.** **Proposal (Total 50 Marks)** | | | |
| a | Concept and Problem Statement in text | Excellent  Good  Average | 10 Marks  7.5 Marks  5 Marks |
| b | Methodology in text | Excellent  Good  Average | 20 Marks  15 Marks  10 Marks |
| c | Presentation of proposal (oral) | Excellent  Good  Average | 20 Marks  15 Marks  10 Marks |

For Project/Thesis Interns - Recommendation Letter Format Issued by WRRDC

**RECOMMENDATION LETTER**

The Executive Director,

Water Resources Research and Development Centre

Pulchowk, Lalitpur

Sir,

This is to recommend Mr./Ms. ……………………………(ID/Roll Number: …………………..), a Masters’ student of this college/institute/university from the Department of ………………………………(…………Program) who has applied for project/thesis internship to enroll in your Research Centre. His/Her research proposal title would be ……………………………………………………………………………………………

Your kind act will be highly appreciated.

Thanking you,

Campus Chief/Principal/Dean